

TRANSFORM YOUR BUSINESS WITH SPS DIGITAL MAILROOM SOLUTIONS



Volumes of digital communications are continuing to grow rapidly, but physical mail remains an important channel and will do for the foreseeable future. Processing this mail can be costly and time-consuming.

Workplaces are also becoming more flexible, with employees increasingly working from home or de-centralized locations. SPS' Digital Mailroom is specially designed for companies with large volumes of white mail and high numbers of remote workers. Incoming documents are scanned, digitized, classified and then sent electronically to the recipient. This reduces costs, speeds up delivery time and improves compliance. Our solution fully supports mobile working and helps companies accelerate their digital transformation. Customers can select their preferred approach based on how much they want to automate their data processing.



For more information on how you can digitize your mail operations and accelerate digital transformation visit our [website](https://www.spsglobal.com).

How should the data be processed?

Image only

Mail is scanned and digitised with no further processing.

- Digitized mail can be easily sent to recipient
- Quick and easy to implement
- Faster, more flexible process

Content capture

Information is automatically captured from the digitised documents using a combination of data entry teams, optical character recognition (OCR) and intelligent character recognition (ICR).

- Key information can be extracted from the documents
- Enables automated business processes and digital workflows

Validation

By using machine learning, we can automatically validate most information captured from the document. This includes misspelt words, empty fields or missing signatures.

- Greater accuracy
- Reduces need for manual processing

System Integration

Robotic Process Automation is used to extract information and place it in the correct back-end system for further processing. Intelligent Automation completes complex tasks with minimal need for human intervention.

- Faster completion of business process and better customer satisfaction
- Manual processing reserved for exceptions or complex cases

